



# REGISTRATION BOOKLET 2019/2020

# CONTENTS

## Registration Guidance

- Registration Guidance .....02
- Table of Major and Streaming ..... 03
- Table of Entry Requirements .....04

## Step 1. New student Registration

- BINUS INTERNATIONAL Representatives .....06
- Registration Form ..... 07
- Letter of Statement - BINUS INTERNATIONAL ..... 13
- Letter of Statement Pre - University English .....25

## Step 2. Entrance Test

- Information and Entrance Test Guidance ..... 30

## Step 3. New Student Re - Registration

- Re - Registration Form ..... 32
- New Student Re - Registration Guidance ..... 33

Welcome to the  
**BINUSIAN 2023 !**  
Global Community



# **NEW STUDENT REGISTRATION GUIDANCE**

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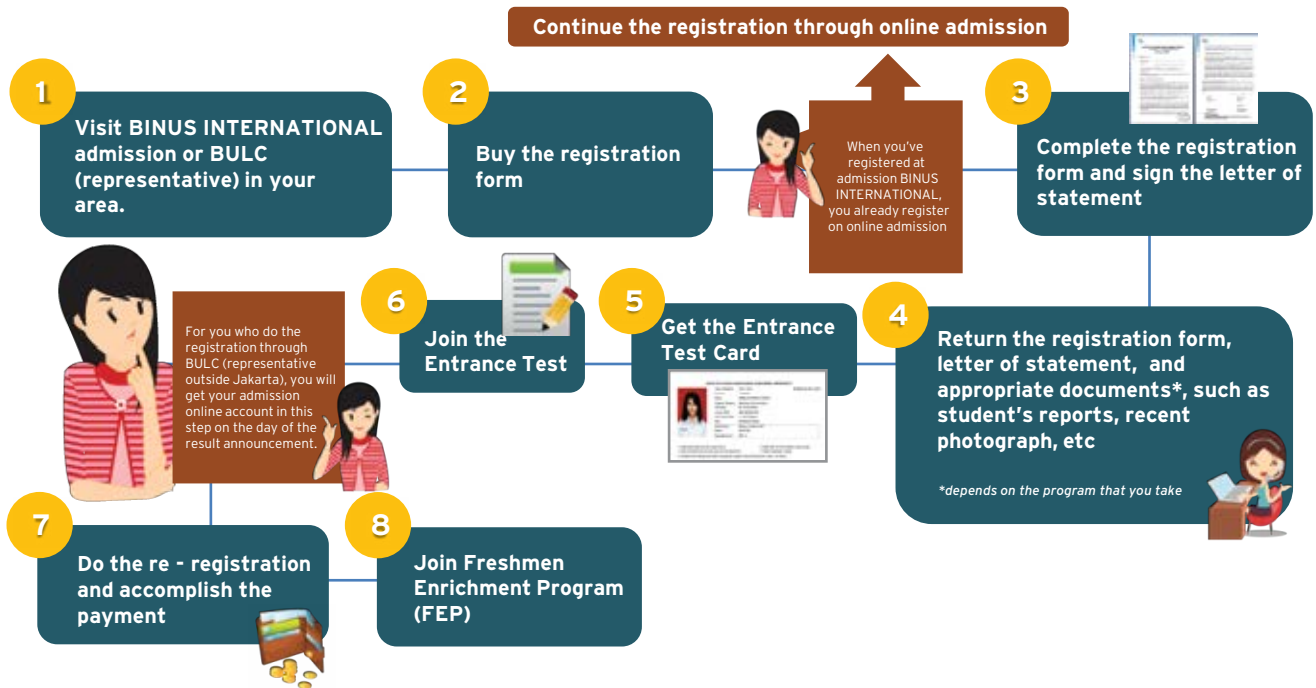
**2019/2020**



# Registration Guidance

# BINUS INTERNATIONAL

## How To Do OFFLINE REGISTRATION



## How To Do ONLINE REGISTRATION










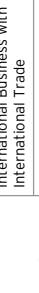


([www.admission.binus.ac.id](http://www.admission.binus.ac.id))










### NOTE :

• For scholarship track you have to submit copy of student's report that legalized by the principle.

# TABLE OF MAJOR & STREAMING BINUS INTERNATIONAL 2019 - 2020

Major	Streaming	Degree				
		Single	Title	Double	Title	Partner
Business Information Systems  	International Business major in International Trade			v	S.Kom & BA	Cologne Business School, Germany
	Information Technology			v	S.Kom & BIT	Queensland University of Technology, Australia
	Computer and Information Sciences			v	S.Kom & BCIS	Auckland University of Technology, New Zealand
	Business Information Systems (Honours)			v	S.Kom & BSc (Hons.)	Northumbria University, Newcastle, UK
	Business Information Systems	v	S.Kom			
	International Business major in European Management			v	S.Kom & BA	Cologne Business School, Germany
	Master of Commerce			v	S.Kom & M.Com	Macquarie University, Australia
	Public Relations	v		v		
	Journalism	v	S.Kom.	v	S.Kom & BA (Hons.)	Northumbria University, Newcastle, UK
	Entertainment Communications	v		v		
Communications     	General CS	v	S.Kom.			Nottingham University
	Pervasive Games Technology	v			S.Kom. & BSc (Hons.)	Nottingham University (Malaysia)
	Computer Science			v		
	Computer Science with Artificial Intelligence			v		
	Software Engineering			v		
	Application Programming			v		
	Business Applications			v		
	Multimedia Design			v		
	Network Programming			v	S.Kom. & B.Info.Tech	RMIT University, Australia
	System Administration			v		
Computer Science  	Web Systems			v		
	Artificial Intelligence			v		
	Data Analytics			v		
	Games Development			v		
	Digital Security			v	S.Kom. & B.Comp.Sc.	University of Wollongong, Australia
	Enterprise Systems			v		
	Software Engineering			v		
	IT Service Science			v		
	Software Development			v	S.Kom. & BCIS	Auckland University of Technology
	Computer Science			v		
Business Management & Marketing   	International Business with International Trade			v	BA	Business School Cologne, Germany
	International Business with Marketing Management			v	BA	Business School Cologne, Germany
	International Business with Financial Management			v	BA	Business School Cologne, Germany
				v		

Major	Streaming	Degree				
		Single	Title	Double	Title	Partner
Business Management & Marketing   	International Business with Marketing			v	BBA	Saxion University of Applied Science, Netherlands
	Marketing			v	B.Bus	Queensland University of Technology (QUT), Australia
	Marketing			v	B.Com	Macquarie University, Australia
	Marketing			v	BBA	Solbridge
	Management			v	BBA	Solbridge
	Finance			v	BBA	Solbridge
	Entrepreneurship			v	BBA	Solbridge
	<b>Master Track</b>					
	Business Management and Organization			v	M.Com	Macquarie University, Australia
	Human Resource Management			v	M.Com	Macquarie University, Australia
International Accounting & Finance   	Marketing			v	M.Com	Macquarie University, Australia
	Accounting & Finance			v	S.E. & B.Com.	Victoria University of Wellington, New Zealand
	Accounting & International Business			v	S.E. & BA	The University of New South Wales, Australia
	Accounting & Finance	v	S.E.			Cologne Business School, Germany
	Master Track			v	S.E. & M.Sc	Macquarie University, Sydney, Australia, IESG school of Management, France, Paris, & Lille
	<b>Commerce &amp; Managements</b>					
	International Business, Human Resource Management, Marketing	v		v		University of New South Wales, Australia
	Accounting, Actuarial Science, Management, Economics, Finance, Human Resource & International Relations, International Business, Commercial Law, Public Policy, Marketing, Taxation, Information Systems	v	S.E.	v	S.E. & B.Com.	Victoria University of Wellington, New Zealand
	Management	v		v	S.E. & BA.(Hons)	Bournemouth University, UK
	<b>International Business</b>					
Business Management & Marketing 	International Trade, Marketing Management, Financial Management	v	S.E.	v	S.E. & BA	Cologne Business School, Germany
	<b>Asian Business Studies</b>					
	Business Administration	v		v	S.E. & BBA	Ningbo University, China, Solbridge International School of Business, Korea
	Business Administration	v	S.E.	v	S.E. & MGE	Business in ASEAN - Single Degree
<b>Master Track</b>						
Management	v	S.E.	v	S.E. & MGE	IESEG School of Management, France	

MAJOR	HIGH SCHOOL DIPLOMA*	GENERAL REQUIREMENTS	ENTRANCE TEST
Computer Science	SMA - IPA, SMK**	<ul style="list-style-type: none"> <li>• Passing BINUS INTERNATIONAL Entrance Test</li> </ul>	<ul style="list-style-type: none"> <li>• Test of Written English (TWE)</li> <li>• BINUS INTERNATIONAL English Proficiency Test (BIEPT)</li> <li>• BINUS INTERNATIONAL Entrance Test               <ul style="list-style-type: none"> <li>- Logic &amp; Abstraction non verbal</li> </ul> </li> <li>• Interview***</li> </ul>
Business Information Systems	All Major of SMA, SMK	<ul style="list-style-type: none"> <li>• International TOEFL Score of 550 or better</li> <li>• Test of Written English Score of 4,0 or better</li> </ul>	
Business Management and Marketing		<ul style="list-style-type: none"> <li>• Official IELTS 6.5 overall or better WITH 5.5 for Writing Module or better</li> </ul>	
Communication		OR	
International Accounting and Finance		<ul style="list-style-type: none"> <li>• Official iBT (internet based TOEFL) Of 80 overall or better WITH 18 for Writing Module or better</li> </ul>	
International Business		<ul style="list-style-type: none"> <li>• English Plus Stage One 150 hours if TOEFL scores are between 450 - 549 and/or TWE between 2,5 - 3,9</li> </ul>	

\* Senior High Certification from Overseas or International Schools in Indonesia needs to be legalized by the Department of National Education of the Republic of Indonesia

\*\* SMK Details for Computer Science: Technology, Computing, and Design (other major will be reviewed by Head of Program-Computer Science)

\*\*\* Only for candidates who came from BINUS INTERNATIONAL's partner schools

# **STEP 1.** **NEW STUDENT REGISTRATION**

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**2019/2020**





# **BINUS INTERNATIONAL**

REPRESENTATIVES FOR ACADEMIC YEAR 2019/2020

<http://binus.ac.id/representatives-outside-jakarta/>



## **ADMISI KAMPUS JWC**

Jl. Hang Lekir I No. 6, Senayan, Jakarta  
Phone : 021 - 720.2222, ext. 8100

## **KAMPUS FX**

Jl. Jenderal Sudirman, Pintu Satu Senayan  
Phone : 021 - 720.2222, ext. 7950 - 7952



[bnsd.binus.ac.id](http://bnsd.binus.ac.id)



# APPLICATION FORM

## FORMULIR PENDAFTARAN

**Instructions:** Fill in the data using UPPERCASE letters and please tick (✓) in the appropriate answers  
 Cara Pengisian: Isi data menggunakan huruf KAPITAL dan berikan tanda centang (✓) pada jawaban yang sesuai

**Candidate Student Name (according to birth certificate):**

Nama Calon Mahasiswa (sesuai akta kelahiran)

\_\_\_\_\_

**Email Address:**

Alamat Email

\_\_\_\_\_

**Mobile Number 1:**

Nomor Handphone 1

\_\_\_\_\_

**Mobile Number 2:**

Nomor Handphone 2

\_\_\_\_\_

### PERSONAL DATA / DATA DIRI

**Place of Birth:**

Tempat Lahir:

\_\_\_\_\_

**Date:**

Tanggal:

**Month:**

Bulan:

**Year:**

Tahun:

\_\_\_\_\_

**City of Birth:**

Kota/Kabupaten Tempat Lahir:

\_\_\_\_\_

**Gender:**

Jenis Kelamin:

Male

Pria

Female

Wanita

**Province of Birth:**

Provinsi Tempat Lahir:

\_\_\_\_\_

**Country of Birth:**

Negara Tempat Lahir:

\_\_\_\_\_

**Religion:**

Agama:

Moslem

Islam

Protestant

Kristen

Catholic

Katolik

Buddhist

Budha

Hindust

Hindu

Confucianist

Kong Hu Cu

Other

Lainnya

**Employment Status:**

Status Bekerja:

Unemployed

Tidak Bekerja

Employed

Bekerja

**Marital Status:**

Status Pernikahan

Single

Belum Menikah

Married

Menikah

Divorced

Cerai

**Nationality:**

Kewarganegaraan:

Indonesian

WNI

Foreigner, country:

WNA, negara

\_\_\_\_\_

**Passport Number:**

Nomor Paspor

\_\_\_\_\_

**Do you have any other nationality?**

Apakah Anda memiliki kewarganegaraan lainnya?

No

Tidak

Yes, country:

Ya, negara

\_\_\_\_\_

**Passport Number:**

Nomor Paspor:

\_\_\_\_\_

**Do you have any physical and/or psychological condition that requires special attention to support the learning process during the study period at BINUS INTERNATIONAL?**

Apakah Anda memiliki kondisi fisik dan/atau psikologis yang memerlukan perhatian khusus untuk menunjang proses belajar selama mengikuti perkuliahan di BINUS INTERNATIONAL?

Yes

Ya

No

Tidak

**If Yes, please explain:**

Jika Ya, mohon jelaskan:

\_\_\_\_\_

### HOME ADDRESS / ALAMAT TEMPAT TINGGAL

**Complete Address:**

Alamat Lengkap

\_\_\_\_\_

**Home Number:**

Nomor Rumah:

\_\_\_\_\_ RT: \_\_\_\_\_ RW: \_\_\_\_\_

**City:**

Kota

\_\_\_\_\_

**Postal Code:**

Kode Pos:

\_\_\_\_\_

**Sub-District:**

Kecamatan:

\_\_\_\_\_

**Village District:**

Kelurahan:

\_\_\_\_\_

**Province:**

Provinsi:

\_\_\_\_\_

**Phone Number:**

Nomor Telepon

\_\_\_\_\_ - \_\_\_\_\_

Area Code

Phone Number

**Is the mentioned address used for correspondence?**

Apakah alamat di atas digunakan untuk surat-menyurat?

Yes

Ya

No

Tidak

**if No, Please Specify (jika Tidak, mohon sebutkan)**

**Complete Address:**

Alamat Lengkap

\_\_\_\_\_

**Number:**

Nomor:

\_\_\_\_\_

**RT:**

RW:

**City:**

Kota

\_\_\_\_\_

**Postal Code:**

Kode Pos:

\_\_\_\_\_

**Sub-District:**

Kecamatan:

\_\_\_\_\_

**Village District:**

Kelurahan:

\_\_\_\_\_

**Province:**

Provinsi:

\_\_\_\_\_

### SCHOOL DATA / DATA SEKOLAH

**School Name:**

Nama Sekolah (SMTA)

\_\_\_\_\_

**Homeschooling:**

Yes

Ya

No

Tidak

**National Student ID Number:**

Nomor Induk Siswa Nasional (NISN)

\_\_\_\_\_

**KIP/KJP Number\*:**

Nomor KIP/KJP\*:

\_\_\_\_\_

**School Address:**

Alamat Sekolah

\_\_\_\_\_

**City:**

Kota

\_\_\_\_\_

**Phone Number:**

Nomor Telepon

**Area Code**

Kode Area

**Phone Number**

Nomor Telepon

\_\_\_\_\_ - \_\_\_\_\_

**Type of High School Diploma:**

Jenis SMTA

General

SMA

Vocational

SMK

Other, please state:

Lainnya, sebutkan

\_\_\_\_\_

**Major:**

Jurusan

Science

IPA

Social

IPS

Other, please mention:

Lainnya, sebutkan

\_\_\_\_\_

\*KIP : Kartu Indonesia Pintar

\*KJP : Kartu Jakarta Pintar

**RECOMMENDATION DATA / DATA REKOMENDASI**
**Names of acquaintances whom you recommend to be contacted:**

Teman yang anda rekomendasikan untuk kami hubungi

Name Nama	Previous School Asal Sekolah	Mobile Number Nomor HP	LINE ID

**ENROLLMENT DATA / DATA PENDAFTARAN**
**Enrollment Batch:**  

Gelombang Pendaftaran

**Enrollment Track:**  **Regular**  **Transfer**  **Direct Admission from BINUS SCHOOL**

Jalur Pendaftaran

Biasa

Transfer

Jalur Khusus BINUS SCHOOL

 **Scholarship**

Beasiswa

 **BINUS Sibling Scholarship**

Beasiswa Saudara Kandung BINUS

**Program / Major:**  **Business Information Systems**  **International Accounting & Finance**

Program / Jurusan

 **Business Management & Marketing**
 **International Business**
 **Communications**
 **Computer Science**
**Degree:**  **Single Degree**  **Double Degree**

Gelar

Gelar Tunggal

Gelar Ganda

**FATHER'S DATA / DATA AYAH**
**Father's Condition:**  **Alive**  **Passed Away**

Keadaan Ayah

Masih Hidup

Telah Meninggal

**Father's Name:** 

Nama Ayah

**Home Address:** 

Alamat Rumah

**Home Number:** 

Nomor Rumah

**RT:**  **RW:**  **City:** 

Kota

**Postal Code:** 

Kode Pos

**Sub-District:**  **Village District:** 

Kecamatan:

Kelurahan:

**Province:**  **Country:** 

Provinsi

Negara

**Phone Number:**  -  **Fax Number:**  - 

Nomor Telepon

**Area Code**
**Phone Number**

Kode Area

Nomor Telepon

Nomor Faks

**Area Code**
**Fax Number**

Kode Area

Nomor Faks

**Mobile Number 1:**  **Mobile Number 2:** 

Nomor Handphone 1

Nomor Handphone 2

**Email Address:** 

Alamat Email

**Father's Occupation:**  **Government Official**  **TNI/Police**  **Teacher**  **Private Employee**  **Entrepreneur**

Pekerjaan Ayah

PNS

TNI/Polisi

Guru/Dosen

Pegawai Swasta

Wiraswasta

 **Retired**

Pensiun

 **Unemployed**

Tidak Kerja

 **Other, please state:**

Lainnya, sebutkan

**Company Name:** 

Nama Perusahaan

**Position:** 

Jabatan

**Father's Last Education:**  **Did Not Complete Elementary School**

Pendidikan Terakhir Ayah

Tidak Tamat SD

 **Elementary School**

SD

 **Junior High School**

SMP

 **Senior High School**

SMA

 **Diploma (D1/D2)**

Diploma (D1/D2)

 **Advanced Diploma (D3)**

Sarjana Muda (D3)

 **Bachelor's Degree (S1)**

Sarjana (S1)

 **Master's Degree (S2)**

Pascasarjana (S2)

 **Ph.D (S3)**

Doktor (S3)

**MOTHER'S DATA / DATA IBU**

**Mother's Condition:**  **Alive**  **Passed Away**  
*Keadaan Ibu* *Masih Hidup* *Telah Meninggal*

**Mother's Name:**   
*Nama Ibu*

**Home Address:**   
*Alamat Rumah*

**Home Number:**  **RT:**  **RW:**  **City:**  **Postal Code:**   
*Nomor Rumah* *Kota* *Kode Pos*

**Sub-District:**  **Village District:**   
*Kecamatan:* *Kelurahan:*

**Province:**  **Country:**   
*Provinsi* *Negara*

**Phone Number:**  -  **Fax Number:**  -   
*Nomor Telepon* **Area Code** **Phone Number** *Nomor Faks* **Area Code** **Fax Number**  
*Kode Area* *Nomor Telepon* *Kode Area* *Nomor Faks*

**Mobile Number 1:**  **Mobile Number 2:**   
*Nomor Handphone 1* *Nomor Handphone 2*

**Email Address:**   
*Alamat Email*

**Mother's Occupation:**  **Government Official**  **TNI/Police**  **Teacher**  **Private Employee**  **Entrepreneur**  
*Pekerjaan Ibu* *PNS* *TNI/Polisi* *Guru/Dosen* *Pegawai Swasta* *Wiraswasta*

**Retired**  **Unemployed**  **Other, please mention:** \_\_\_\_\_  
*Pensiun* *Tidak Kerja* *Lainnya, sebutkan*

**Company's Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_  
*Nama Perusahaan* *Jabatan*

**Mother's Last Education:**  **Did Not Complete Elementary School**  **Elementary School**  **Junior High School**  
*Pendidikan Terakhir Ibu* *Tidak Tamat SD* *SD* *SMP*

**Senior High School**  **Diploma (D1/D2)**  **Advanced Diploma (D3)**  
*SMA* *Diploma (D1/D2)* *Sarjana Muda (D3)*

**Bachelor's Degree (S1)**  **Master's Degree (S2)**  **Ph.D (S3)**  
*Sarjana (S1)* *Pascasarjana (S2)* *Doktor (S3)*

**SIBLINGS DATA / DATA SAUDARA KANDUNG**

Name <i>Nama</i>	Date of birth <i>Tanggal Lahir</i> (dd-mm-yyyy)	BINUSIAN Status <i>Status BINUSIAN</i>	Last Education <i>Pendidikan</i>	Last Education Institution <i>Tempat menempuh pendidikan</i>	E-mail Address <i>Alamat E-mail</i>	Mobile number <i>Nomor HP</i>
		<input type="checkbox"/> <b>BINUSIAN</b> BINUSIAN ID: _____ <input type="checkbox"/> <b>Non BINUSIAN</b>	<input type="checkbox"/> Kindergarten/TK <input type="checkbox"/> Elementary Schools/SD <input type="checkbox"/> Junior High School/SMP <input type="checkbox"/> Senior High School/SMA <input type="checkbox"/> Bachelor's Degree/S1 <input type="checkbox"/> Master's Degree/S2 <input type="checkbox"/> Ph.D/S3			
		<input type="checkbox"/> <b>BINUSIAN</b> BINUSIAN ID: _____ <input type="checkbox"/> <b>Non BINUSIAN</b>	<input type="checkbox"/> Kindergarten/TK <input type="checkbox"/> Elementary Schools/SD <input type="checkbox"/> Junior High School/SMP <input type="checkbox"/> Senior High School/SMA <input type="checkbox"/> Bachelor's Degree/S1 <input type="checkbox"/> Master's Degree/S2 <input type="checkbox"/> Ph.D/S3			
		<input type="checkbox"/> <b>BINUSIAN</b> BINUSIAN ID: _____ <input type="checkbox"/> <b>Non BINUSIAN</b>	<input type="checkbox"/> Kindergarten/TK <input type="checkbox"/> Elementary Schools/SD <input type="checkbox"/> Junior High School/SMP <input type="checkbox"/> Senior High School/SMA <input type="checkbox"/> Bachelor's Degree/S1 <input type="checkbox"/> Master's Degree/S2 <input type="checkbox"/> Ph.D/S3			

**GUARDIAN'S DATA / DATA WALI \*\*\***

\*\*\* required to be filled in if father and mother have passed away / wajib diisi apabila ayah dan ibu telah meninggal

**Guardian's Name:**   
 Nama Wali

**Home Address:**   
 Alamat Rumah

**Home Number:**  **RT:**  **RW:**  **City:**  **Postal Code:**   
 Nomor Rumah Kota Kode Pos

**Province:**  **Country:**   
 Provinsi Negara

**Phone Number:**  -  **Fax Number:**  -   
 Nomor Telepon Area Code Phone Number Nomor Faks Area Code Fax Number  
 Kode Area Nomor Telepon Kode Area Nomor Faks

**Mobile Number 1:**  **Mobile Number 2:**   
 Nomor Handphone 1 Nomor Handphone 2

**Email Address:**   
 Alamat Email

**Guardian's Occupation:**  Government Official  TNI/Police  Teacher  Private Employee  Entrepreneur  
 Pekerjaan Wali PNS TNI/Polisi Guru/Dosen Pegawai Swasta Wiraswasta  
 Retired  Unemployed  Others, please state: \_\_\_\_\_  
 Pensiun Tidak Kerja Lainnya, sebutkan

**Company Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_  
 Nama Perusahaan Jabatan

**Guardian's Last Education:**  Did Not Complete Elementary School  Elementary School  Junior High School  
 Pendidikan Terakhir Wali Tidak Tamat SD SD SMP  
 Senior High School  Diploma (D1/D2)  Advanced Diploma (D3)  
 SMA Diploma (D1/D2) Sarjana Muda (D3)  
 Bachelor's Degree (S1)  Master's Degree (S2)  Ph.D (S3)  
 Sarjana (S1) Pascasarjana (S2) Doktor (S3)

**Guardian's Relationship with the Candidate Student:**   
 Hubungan Wali dengan Calon Mahasiswa

**EMPLOYMENT DATA / DATA PEKERJAAN**
**Only for those who have an occupation.**

Hanya bagi yang sudah bekerja.

**Company Name:**   
 Nama Perusahaan

**Company Address:**   
 Alamat Perusahaan

**Company Number:**  **RT:**  **RW:**  **City:**  **Postal Code:**   
 Nomor Perusahaan Kota Kode Pos

**Division:**  **Position:**   
 Bagian Jabatan

**Phone Number:**  -  **Has been working since :**   
 Nomor Telepon Area Code Phone Number Sudah bekerja sejak tahun  
 Kode Area Nomor Telepon

**BINUS SQUARE RESERVATION / RESERVASI BINUS SQUARE**
**Are you interested in joining BINUS SQUARE?**  Yes  No  
 Apakah anda tertarik untuk bergabung dengan BINUS SQUARE? Ya Tidak

**What type of room would you prefer? \*\***  Premium Single Occupancy Room **\*\*)** only fill in if you are interested in joining BINUS SQUARE  
 Tipe kamar apa yang anda pilih? \*\* hanya diisi apabila anda tertarik bergabung dengan BINUS SQUARE  
 Standard Single Occupancy Room  
 Double Occupancy Room

**Further information about BINUS SQUARE can be seen at:**  
 Informasi lebih lanjut mengenai BINUS SQUARE dapat dilihat pada

<http://www.binus.ac.id/binussquare>

I declare that the information I have provided is TRUE and I acknowledge that BINUS INTERNATIONAL ("The University") reserves the right to give any sanction in accordance with The University's regulations if any of the information given in this document is untrue.

Dengan ini saya menyatakan bahwa data yang saya isi adalah benar dan bersedia menerima sanksi yang diberikan oleh BINUS INTERNATIONAL ("Universitas") sesuai dengan ketentuan yang berlaku apabila data-data tersebut tidak benar.

**Notes :** \* Candidate student agrees that the application form cannot be exchanged or returned.

*Catatan Calon mahasiswa sepakat bahwa formulir pendaftaran tidak dapat ditukar atau dikembalikan.*

\* Please check the application data above and make sure it is the same as that printed on the Entrance Test Card. The University is not responsible for any unidentified mistakes.

*Periksa dengan teliti kebenaran pengisian data pendaftaran dan harus sesuai dengan Kartu Tes Masuk yang diterima. Kesalahan yang tidak teridentifikasi, tidak menjadi tanggung jawab Universitas.*

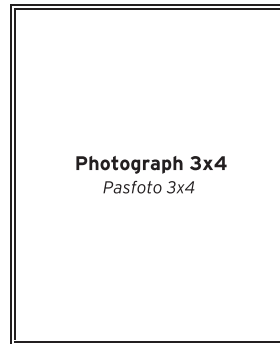
\* Candidate student is not allowed to make any changes in the program/major or degree after the registration of the batch is closed.

*Calon mahasiswa tidak diperkenankan melakukan perubahan program/jurusan atau jenjang studi setelah pendaftaran gelombang tersebut ditutup*

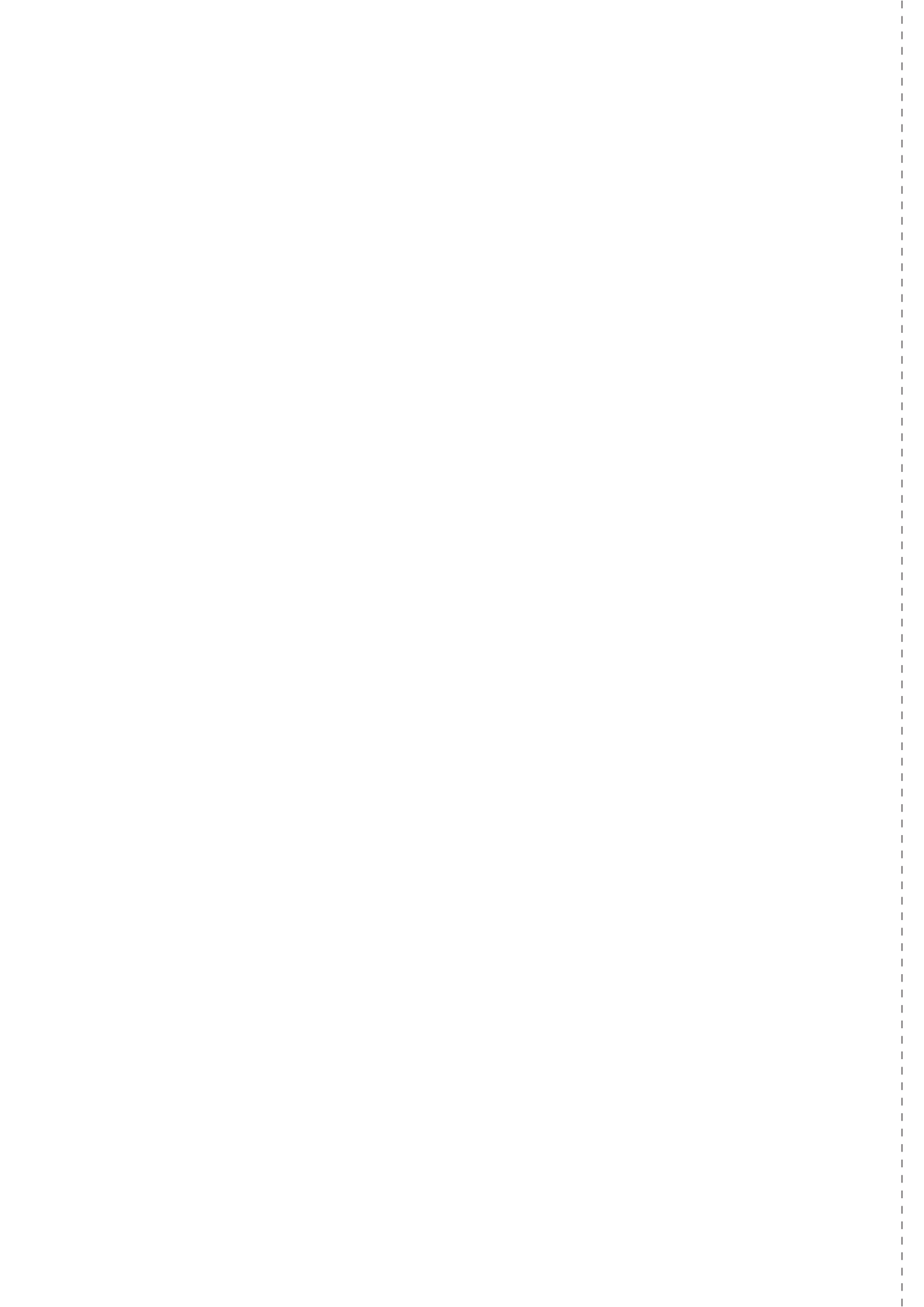
\_\_\_\_\_, \_\_\_\_\_  
City / Kota      Date / Tanggal

**Candidate Student**  
Calon Mahasiswa

(.....)  
**Clear Name and Signature**  
Nama Jelas dan Tanda tangan



VALIDATION (filled by Admission Staff)	
<small>VALIDASI (diisi oleh staf Admisi)</small>	
<b>Received Date:</b> _____ <small>Tanggal Diterima</small>	<b>Entry Date:</b> _____ <small>Tanggal Didatangkan</small>
<b>Received by,</b> <small>Diterima oleh</small>	<b>Entry by,</b> <small>Didatangkan oleh</small>
(.....) <b>Admission Staff</b> <small>Staf Admisi</small>	(.....) <b>Admission Staff</b> <small>Staf Admisi</small>



# LETTER OF STATEMENT BINUS INTERNATIONAL

## SURAT PERNYATAAN BINUS INTERNATIONAL

**Academic Year 2019/2020**  
Tahun Akademik 2019/2020

I, the undersigned:

Saya, yang bertanda tangan di bawah ini:

Parent / Guardian's Name : \_\_\_\_\_

Nama Orangtua / Wali

Candidate Student's Name : \_\_\_\_\_

Nama Calon Mahasiswa

Home Address : \_\_\_\_\_

Alamat Rumah

City / Postal Code : \_\_\_\_\_ / \_\_\_\_\_

Kota / Kode Pos

Program / Major : \_\_\_\_\_

Program / Jurusan

### I. PAYMENT OF EDUCATION FEE

#### PEMBAYARAN BIAYA PENDIDIKAN

I fully understand that the education process, improvements and developments conducted at BINUS INTERNATIONAL ("The University") and its partners, require the following fees, and thus agree to pay these amounts:

Saya sepenuhnya memahami bahwa untuk pelaksanaan, peningkatan dan pengembangan pendidikan di BINUS INTERNATIONAL ("Universitas") dan rekanannya diperlukan biaya berikut, dan saya setuju untuk membayar sejumlah biaya ini:

Major Jurusan	Tuition Fee* Biaya Kuliah*							
	1 <sup>st</sup> Semester Semester 1	2 <sup>nd</sup> Semester Semester 2	3 <sup>rd</sup> Semester Semester 3	4 <sup>th</sup> Semester Semester 4	5 <sup>th</sup> Semester Semester 5	6 <sup>th</sup> Semester Semester 6	7 <sup>th</sup> Semester Semester 7	8 <sup>th</sup> Semester Semester 8
Business Information Systems Business Management & Marketing Communication Computer Science International Accounting & Finance International Business	Rp 75,000,000	Rp 75,000,000	Rp 62,500,000	Rp 62,500,000	Rp 57,000,000	Rp 57,000,000	Rp 56,000,000	Rp 21,800,000

\*) The number of Semester Credit Units (SCU) enrolled per semester may vary depending on the curriculum of the selected major, so that the tuition fees per semester can be changed from the mention above.

Jumlah Satuan Kredit Semester (SKS) terdaftar per semester tergantung dari kurikulum jurusan yang dipilih, sehingga biaya kuliah per semester bisa berubah dari yang telah disebutkan di atas.

Tuition Fee Details / Keterangan Biaya Kuliah:			
<b>Development Fee</b> Biaya Sumbangan	Rp 100,000,000	<b>Fixed Tuition Fee (per semester)</b> Biaya Semester (per semester)	Rp 11,000,000
<b>Variable Tuition Fee per SCU (Total SCU for 4 years : 146 SCU)</b> Biaya Kuliah per SKS (Total SKS untuk 4 tahun : 146 SKS)	Rp 1,800,000	<b>Equipment Fee</b> Biaya Peralatan	Rp 16,000,000

If I enroll in Transfer track, I agree to pay the Development Fee of Rp 100,000,000 in one time following the stated payment schedule.  
Jika saya mendaftar di jalur Transfer, Saya setuju untuk membayar Biaya Sumbangan sebesar Rp 100.000.000 secara sekaligus mengikuti jadwal pembayaran yang telah ditetapkan.

If I take a compact semester, I agree to pay the Fixed Tuition Fee of Rp 5,500,000 per semester following the stated payment schedule.  
Jika Saya mengambil semester pendek, Saya setuju untuk membayar Biaya Semester sebesar Rp 5.500.000 per semester mengikuti jadwal pembayaran yang telah ditetapkan.

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:

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**Indicative Study Fee at a Partner University\***
*Indikatif biaya studi di Universitas rekanan \**

Business Information Systems	Auckland University of Technology (AUT), New Zealand NZD 31,890	Cologne Business School (CBS), Germany € 10,380	Queensland University of Technology (QUT), Australia AUD 30,000	Macquarie University, Sydney, Australia. MT: AUD 36,616		
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International Business (Double Degree)	Bournemouth University, UK £ 13,750	Cologne Business School, Germany € 10,380	Ningbo University, China RMB 18,000	University of New South Wales, Australia AUD 45,650	Victoria University of Wellington, New Zealand NZD 27,200	Solbridge International School of Business, Daejeon, South Korea USD 11,600
IB & IAF (Single Degree)	Solbridge International School of Business, South Korea USD 5,800 (per semester)	QUT Business School AUD 15,000 (per semester)	University of New South Wales, Australia AUD 22,825 (per semester)	Victoria University of Wellington, New Zealand NZD 13,600 (per semester)	Macquarie University AUD 18,150	Suffolk, Boston £ 5,040 (per semester)
Double Degree Fee (per year)**	Rp 22,000,000					

\* The Indicated study fee is a guideline only as to what the actual tuition fee will be. This fee may be changed based on the tuition fee of the partner university in the current academic year.

*Biaya studi yang diindikasikan hanya sebagai pedoman atas biaya kuliah yang sebenarnya. Biaya ini dapat berubah sesuai dengan biaya kuliah dari universitas rekanan pada tahun akademik berjalan.*

\*\* The double degree fee has to be paid in advance before the study abroad program starts.

*Biaya double degree harus dibayarkan di awal sebelum program studi ke luar negeri dimulai.*

I agree with the payment deadline for the 1<sup>st</sup> semester, and thus agree to pay the fees according to the following schedule:

*Saya setuju dengan batas waktu pembayaran untuk semester 1, dan setuju untuk membayar biayanya sesuai jadwal berikut:*

Tuition Fee Installment <i>Cicilan Biaya Kuliah</i>	Amount <i>Jumlah</i>	Due Date / <i>Jatuh Tempo</i>	
		(counted from the date of the Entrance Test result announcement / <i>dihitung dari tanggal pengumuman hasil Tes Masuk</i> )	
		Batch 1 - 7 <i>Batch 1 - 7</i>	Batch 8 and after <i>Batch 8 dan seterusnya</i>
1 <sup>st</sup> Installment <i>Cicilan Pertama</i>	Rp 37,500,000	7 days	7 days
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For last batches, the terms of payment will not follow the schedule stated, the schedule will be informed later.

*Untuk gelombang terakhir, syarat pembayaran tidak akan mengikuti jadwal yang disebutkan, jadwalnya akan diberitahukan kemudian.*

Parent's / Guardian's Signature:  
*Paraf Orang Tua / Wali:*

.....



If the payment has 0% installment bank facilities with a BCA, Mandiri, BNI or CIMB Niaga credit card for 6 months \*\*, the payment scheme will follow the table below:

Jika pembayaran menggunakan fasilitas bank cicilan 0% dengan kartu kredit BCA, Mandiri, BNI atau CIMB Niaga untuk 6 bulan \*\*, skema pembayaran akan mengikuti tabel di bawah ini:

	1 <sup>st</sup> Semester*** Semester 1	2 <sup>nd</sup> Semester Semester 2	3 <sup>rd</sup> Semester Semester 3	4 <sup>th</sup> Semester Semester 4	5 <sup>th</sup> Semester Semester 5	6 <sup>th</sup> Semester Semester 6	7 <sup>th</sup> Semester Semester 7	8 <sup>th</sup> Semester Semester 8
Installment / Month Cicilan / Bulan	Rp 12,500,000	Rp 12,500,000	Rp 10,416,667	Rp 10,416,667	Rp 9,500,000	Rp 9,500,000	Rp 9,333,333	Rp 3,633,333

\*\*\*) Payment using the Installment credit card scheme may not be available at any time without prior notice if the collaboration between The University and the bank partner comes to an end or cannot be continued.  
pembayaran menggunakan skema cicilan kartu kredit dapat menjadi tidak tersedia sewaktu waktu tanpa pemberitahuan terlebih dahulu apabila kerja sama Universitas dengan bank rekanan berakhir atau tidak dilanjutkan.

\*\*\*) Due after 7 days counted from the date of Entrance Test result announcement.  
Dibayarkan setelah 7 hari terhitung dari tanggal pengumuman hasil Tes Masuk.

I agree that a refund of the payments made by a Candidate Student may only be conducted by following the conditions below:

Saya setuju bahwa pengembalian dana yang telah dibayarkan oleh Calon Mahasiswa hanya dapat dilakukan dengan mengikuti ketentuan sebagai berikut:

Conditions Ketentuan	Form of Refund Bentuk Pengembalian Dana		
	Development Fee Biaya Sumbangan	Tuition Fee Biaya Kuliah	Administration Deduction Potongan Administrasi
<b>The Candidate Student is declared as NOT PASSING the SMTA (has School Statement)</b> Calon Mahasiswa dinyatakan TIDAK LULUS SMTA atau setara (memiliki Surat Keterangan Sekolah)	Yes/Ya	Yes/Ya	Rp 5,000,000
<b>The Candidate Student is accepted, and at the same time has done re-registration in a Public University (PTN) included in the list of Kementerian Riset - Teknologi dan Pendidikan Tinggi Republik Indonesia*, level Stratum-1 (S1), except UNIVERSITAS TERBUKA.</b> Calon Mahasiswa diterima, sekaligus telah melakukan proses daftar ulang di Perguruan Tinggi Negeri (PTN) di bawah Kementerian Riset - Teknologi dan Pendidikan Tinggi Republik Indonesia*, Jenjang Strata 1 (S1), kecuali UNIVERSITAS TERBUKA.	Yes/Ya	Yes/Ya	Rp 5,000,000
<b>Other than Conditions No. 1 and No. 2 above</b> Selain Ketentuan No. 1 dan No. 2 di atas	<b>NO REFUND / TRANSFER OF FUNDS OF ANY KIND WHATSOEVER SHALL BE MADE</b> TIDAK ADA PENGEMBALIAN / PENGALIHAN DANA DALAM BENTUK APAPUN		

\*) The list of Public Universities (PTN) is available at: <http://www.forlap.dikti.go.id/perguruan tinggi/search>  
Daftar Perguruan Tinggi Negeri (PTN) dapat dilihat pada website: <http://www.forlap.dikti.go.id/perguruan tinggi/search>

I agree to complete all the documents needed for a refund before 31 August 2019. After that date, I agree not to ask for a refund diversion of the fees that have been paid in any form and/or manner.

Saya setuju untuk melengkapi semua dokumen yang dibutuhkan untuk pengembalian dana sebelum tanggal 31 Agustus 2019. Setelah tanggal tersebut, Saya setuju tidak akan meminta pengembalian dan pengalihan dana yang telah dibayarkan dalam bentuk dan/atau cara apapun.

I agree to pay an administration fee of Rp 1,000,000 for any changes in the program or major after returning the registration form.

Saya setuju untuk membayar biaya administrasi sebesar Rp 1.000.000 untuk perubahan program atau jurusan apapun setelah mengembalikan formulir pendaftaran.

I agree to pay all development fee installments if I resign or am expelled before the study program ends.

Saya setuju untuk membayar semua cicilan biaya sumbangan apabila saya mengundurkan diri atau dikeluarkan sebelum program studi berakhir.

I agree that payment for each semester will be paid through a virtual account or credit card<sup>1</sup>. The payment date will be announced on the lobby notice board and on The University's website every semester.

Saya setuju pembayaran untuk tiap semester akan dibayarkan melalui virtual account atau kartu kredit<sup>1</sup>. Tanggal pembayaran akan diumumkan pada papan pemberitahuan di lobi dan pada website Universitas setiap semester.

I declare that I, the parent / guardian will honor the tuition fee and other payment due dates as scheduled by The University. I agree to accept The University's decisions on sanctions if any scheduled payment due date is not met.

Saya menyatakan bahwa saya, orangtua / wali akan menerima tanggal pembayaran uang kuliah dan pembayaran lainnya yang dijadwalkan oleh Universitas. Saya setuju untuk menerima keputusan Universitas mengenai sanksi, jika tanggal jatuh tempo pembayaran yang dijadwalkan tidak dipenuhi.

If I have not paid the tuition fee before or on the due date, I understand that the student will be assumed to be on leave for that semester, and must pay the fixed tuition fee for that leave.

Jika saya tidak membayar biaya kuliah semester sebelum atau pada tanggal jatuh tempo, saya mengerti bahwa mahasiswa akan dianggap cuti untuk semester itu, dan harus membayar biaya semester untuk cuti tersebut.

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:

.....

<sup>1</sup>Payment using the Installment credit card scheme may not be available at any time without prior notice if the collaboration between The University and the bank partner comes to an end or cannot be continued.  
Pembayaran menggunakan skema cicilan kartu kredit dapat menjadi tidak tersedia sewaktu-waktu tanpa pemberitahuan terlebih dahulu apabila kerja sama Universitas dengan bank rekanan berakhir atau tidak dilanjutkan.

**There will be an additional tuition fee and other fees if the student has to re-take subjects or extend the study period.**  
*Akan ada biaya kuliah tambahan dan biaya lainnya jika mahasiswa harus mengambil ulang mata kuliah atau memperpanjang jangka waktu studi.*

**If, for some reason, a student resigns or is expelled from The University, I agree that none of the payments which had previously been made can be reimbursed, recompensed, or returned.**

*Jika, karena suatu alasan, mahasiswa mengundurkan diri atau dikeluarkan dari Universitas, saya setuju bahwa tidak satu pun pembayaran yang telah dilakukan sebelumnya dapat dibayar kembali, diganti, atau dikembalikan.*

## II. AUTHENTICITY OF DOCUMENTS OF SMTA GRADUATES

### KEBENARAN DOKUMEN KELULUSAN SMTA

**I hereby state that I am taking the Senior High School (SMTA) education or have completed the SMTA education level. Should it be found out that the documents of the SMTA graduate bearing my name are fake/invalid/unauthorized, I shall be willing to accept the decision of The University to cancel the acceptance of the student in my name, and I undertake an oath not to ask for the return of the payments made.**

*Dengan ini menyatakan bahwa saya adalah benar sedang menjalani pendidikan jenjang SMTA atau telah menyelesaikan pendidikan jenjang SMTA, sehingga apabila diketahui bahwa dokumen-dokumen kelulusan SMTA atas nama saya palsu / tidak sah / tidak resmi, maka saya bersedia menerima keputusan dari pihak Universitas untuk membatalkan penerimaan mahasiswa baru atas nama saya, serta saya berjanji untuk tidak menarik kembali pembayaran yang sudah dilakukan.*

## III. REGULATIONS APPLIED IN BINUS INTERNATIONAL

### PERATURAN YANG BERLAKU DI BINUS INTERNATIONAL

**Hereby, I certify that when I am declared as a student of The University, I shall be willing to observe the Discipline of Campus Life, Academic General Rules, and all regulations applied in the environment of The University.**

*Dengan ini menyatakan bahwa pada saat saya dinyatakan sebagai mahasiswa Universitas maka saya bersedia menaati Tata Tertib Kehidupan Kampus, Aturan Umum Bidang Akademik, dan semua peraturan yang berlaku di lingkungan Universitas.*

## IV. OWNERSHIP, USE, AND CIRCULATION/DISTRIBUTION OF PROHIBITED DRUGS

### KEPEMILIKAN, PENGGUNAAN DAN PENGEDARAN OBAT-OBAT TERLARANG

**Hereby I certify that when I am declared as a student of The University, I shall fully agree to the policy on Ownership, Use and Circulation/Distribution of Prohibited Drugs as follows:**

*Dengan ini menyatakan bahwa pada saat saya dinyatakan sebagai mahasiswa Universitas maka saya menyetujui secara menyeluruh kebijakan mengenai Kepemilikan, Penggunaan dan Pengedaran Obat-obat Terlarang, antara lain:*

**A. Drugs like narcotics, stimulants, sleeping pills, opium, sedatives, and marijuana shall be prohibited on The University grounds.**

*Obat-obat terlarang seperti narkotika, obat perangsang, obat tidur, opium, obat penenang, obat bius dan marijuana dilarang keberadaannya di Universitas.*

**B. Any student proven using, keeping, or buying psychotropic and/or other addictive substances shall be subject to the sanction of being expelled from The University.**

*Mahasiswa yang terbukti menggunakan, menyimpan, atau membeli barang - barang psikotropika dan/atau zat-zat adiktif lainnya akan dikenakan sanksi diberhentikan sebagai mahasiswa Universitas.*

**C. Any student proven circulating and/or selling psychotropic and/or other addictive substances shall be subject to the sanction of being expelled from The University and handed over to the police.**

*Mahasiswa yang terbukti mengedarkan dan/atau menjual barang-barang psikotropika dan/atau zat-zat adiktif lainnya akan dikenakan sanksi diberhentikan sebagai mahasiswa Universitas dan diserahkan ke kepolisian.*

**D. The student, Alumnae, and Global Employability (SAGE) shall be authorized by the Management of The University to be responsible for commencing, coordinating, and supervising all procedures related to this policy, acting in coordination with the officials of The University.**

*Student, Alumni, and Global Employability (SAGE) diberi wewenang oleh Pimpinan Universitas untuk bertanggung jawab dalam memulai, mengoordinasikan, dan mengawasi semua prosedur yang berkenaan dengan kebijakan ini, bertindak secara koordinatif dengan para pejabat Universitas.*

**I understand the conditions and policies specified above and in the case that I breach the above conditions and policies, I shall consciously and willingly accept the sanctions specified based on the above policies, including the possibility of expulsion from The University without making any claim whatsoever, such as asking for a refund or transfer of the funds paid.**

*Bahwa saya memahami ketentuan dan kebijakan yang tercantum di atas dengan benar dan apabila saya melanggar ketentuan dan kebijakan di atas, saya akan secara sadar dan ikhlas menerima sanksi-sanksi yang telah ditentukan menurut kebijakan di atas, bahkan bersedia dikeluarkan dari Universitas tanpa menuntut apapun juga termasuk pengembalian atau pengalihan dana yang sudah dibayarkan.*

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:

.....

**I sign this statement letter in sound condition without the influence or pressure of any party whatsoever, and this statement may be applied as long as I am a student of The University, and I shall be ready to receive any sanction whatsoever for defaulting on this statement letter.**

*Surat pernyataan ini kami buat dalam keadaan sehat dan tanpa pengaruh atau paksaan pihak manapun, dan dapat diberlakukan selama saya menjadi mahasiswa Universitas, serta kami bersedia menerima sanksi apapun bila tidak menepati pernyataan di atas.*

**Acknowledged by,**  
*Mengetahui*

**Student's Parent/Guardian**  
*Orang Tua/Wali*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*

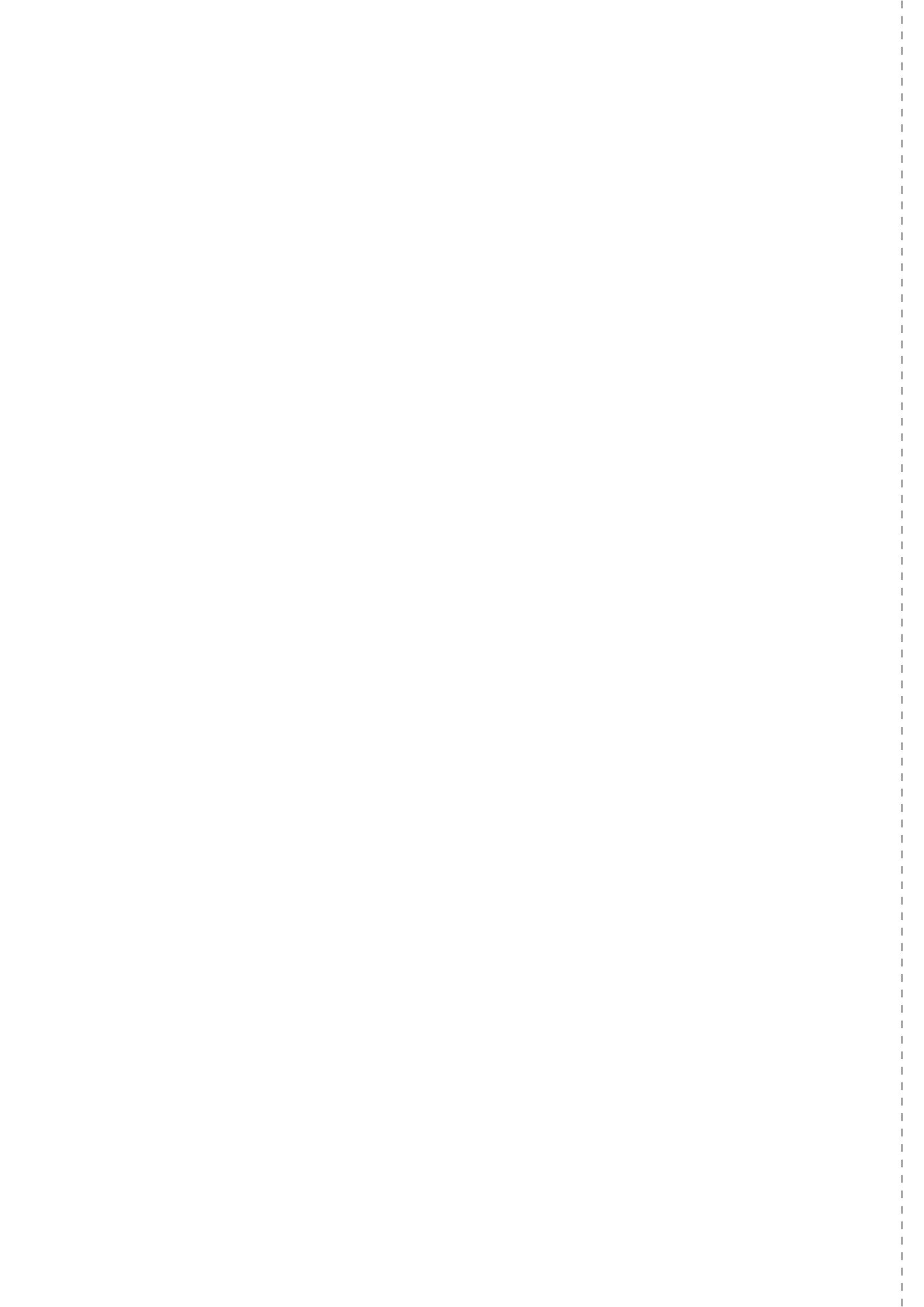
.....  
**City/Kota**                      **Date/Tanggal**

**Stated by,**  
*Yang membuat pernyataan,*

**Candidate Student**  
*Calon Mahasiswa*

**(Rp 6.000 duty stamp)**  
*(Meterai Rp 6.000)*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*



## LETTER OF STATEMENT BINUS INTERNATIONAL SURAT PERNYATAAN BINUS INTERNATIONAL

**Academic Year 2019/2020**  
Tahun Akademik 2019/2020

I, the undersigned:

Saya, yang bertanda tangan di bawah ini:

**Parent / Guardian's Name** : \_\_\_\_\_  
*Nama Orangtua / Wali*

**Candidate Student's Name** : \_\_\_\_\_  
*Nama Calon Mahasiswa*

**Home Address** : \_\_\_\_\_  
*Alamat Rumah*

**City / Postal Code** : \_\_\_\_\_ / \_\_\_\_\_  
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**Program / Major** : \_\_\_\_\_  
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*Biaya studi yang diindikasikan hanya sebagai pedoman atas biaya kuliah yang sebenarnya. Biaya ini dapat berubah sesuai dengan biaya kuliah dari universitas rekanan pada tahun akademik berjalan.*

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*Untuk gelombang terakhir, syarat pembayaran tidak akan mengikuti jadwal yang disebutkan, jadwalnya akan diberitahukan kemudian.*

Parent's / Guardian's Signature:  
*Paraf Orang Tua / Wali:*  
.....

If the payment has 0% installment bank facilities with a BCA, Mandiri, BNI or CIMB Niaga credit card for 6 months \*\*, the payment scheme will follow the table below:

Jika pembayaran menggunakan fasilitas bank cicilan 0% dengan kartu kredit BCA, Mandiri, BNI atau CIMB Niaga untuk 6 bulan \*\*, skema pembayaran akan mengikuti tabel di bawah ini:

	1 <sup>st</sup> Semester*** Semester 1	2 <sup>nd</sup> Semester Semester 2	3 <sup>rd</sup> Semester Semester 3	4 <sup>th</sup> Semester Semester 4	5 <sup>th</sup> Semester Semester 5	6 <sup>th</sup> Semester Semester 6	7 <sup>th</sup> Semester Semester 7	8 <sup>th</sup> Semester Semester 8
Installment / Month <i>Cicilan / Bulan</i>	Rp 12,500,000	Rp 12,500,000	Rp 10,416,667	Rp 10,416,667	Rp 9,500,000	Rp 9,500,000	Rp 9,333,333	Rp 3,633,333

\*\*\*) Payment using the Installment credit card scheme may not be available at any time without prior notice if the collaboration between The University and the bank partner comes to an end or cannot be continued.  
*pembayaran menggunakan skema cicilan kartu kredit dapat menjadi tidak tersedia sewaktu waktu tanpa pemberitahuan terlebih dahulu apabila kerja sama Universitas dengan bank rekanan berakhir atau tidak dilanjutkan.*

\*\*\*) Due after 7 days counted from the date of Entrance Test result announcement.  
*Dibayarkan setelah 7 hari terhitung dari tanggal pengumuman hasil Tes Masuk.*

I agree that a refund of the payments made by a Candidate Student may only be conducted by following the conditions below:  
*Saya setuju bahwa pengembalian dana yang telah dibayarkan oleh Calon Mahasiswa hanya dapat dilakukan dengan mengikuti ketentuan sebagai berikut:*

Conditions <i>Ketentuan</i>	Form of Refund <i>Bentuk Pengembalian Dana</i>		
	Development Fee <i>Biaya Sumbangan</i>	Tuition Fee <i>Biaya Kuliah</i>	Administration Deduction <i>Potongan Administrasi</i>
<b>The Candidate Student is declared as NOT PASSING the SMTA (has School Statement)</b> <i>Calon Mahasiswa dinyatakan TIDAK LULUS SMTA atau setara (memiliki Surat Keterangan Sekolah)</i>	Yes/Ya	Yes/Ya	Rp 5,000,000
<b>The Candidate Student is accepted, and at the same time has done re-registration in a Public University (PTN) included in the list of Kementerian Riset - Teknologi dan Pendidikan Tinggi Republik Indonesia*, level Stratum-1 (S1), except UNIVERSITAS TERBUKA.</b> <i>Calon Mahasiswa diterima, sekaligus telah melakukan proses daftar ulang di Perguruan Tinggi Negeri (PTN) di bawah Kementerian Riset - Teknologi dan Pendidikan Tinggi Republik Indonesia*, Jenjang Strata 1 (S1), kecuali UNIVERSITAS TERBUKA.</i>	Yes/Ya	Yes/Ya	Rp 5,000,000
<b>Other than Conditions No. 1 and No. 2 above</b> <i>Selain Ketentuan No. 1 dan No. 2 di atas</i>	<b>NO REFUND / TRANSFER OF FUNDS OF ANY KIND WHATSOEVER SHALL BE MADE</b> <i>TIDAK ADA PENGEMBALIAN / PENGALIHAN DANA DALAM BENTUK APAPUN</i>		

\*) The list of Public Universities (PTN) is available at: <http://www.forlap.dikti.go.id/perguruan tinggi/search>  
*Daftar Perguruan Tinggi Negeri (PTN) dapat dilihat pada website: <http://www.forlap.dikti.go.id/perguruan tinggi/search>*

I agree to complete all the documents needed for a refund before 31 August 2019. After that date, I agree not to ask for a refund diversion of the fees that have been paid in any form and/or manner.

*Saya setuju untuk melengkapi semua dokumen yang dibutuhkan untuk pengembalian dana sebelum tanggal 31 Agustus 2019. Setelah tanggal tersebut, Saya setuju tidak akan meminta pengembalian dan pengalihan dana yang telah dibayarkan dalam bentuk dan/atau cara apapun.*

I agree to pay an administration fee of Rp 1,000,000 for any changes in the program or major after returning the registration form.

*Saya setuju untuk membayar biaya administrasi sebesar Rp 1.000.000 untuk perubahan program atau jurusan apapun setelah mengembalikan formulir pendaftaran.*

I agree to pay all development fee installments if I resign or am expelled before the study program ends.

*Saya setuju untuk membayar semua cicilan biaya sumbangan apabila saya mengundurkan diri atau dikeluarkan sebelum program studi berakhir.*

I agree that payment for each semester will be paid through a virtual account or credit card<sup>1</sup>. The payment date will be announced on the lobby notice board and on The University's website every semester.

*Saya setuju pembayaran untuk tiap semester akan dibayarkan melalui virtual account atau kartu kredit<sup>1</sup>. Tanggal pembayaran akan diumumkan pada papan pemberitahuan di lobi dan pada website Universitas setiap semester.*

I declare that I, the parent / guardian will honor the tuition fee and other payment due dates as scheduled by The University. I agree to accept The University's decisions on sanctions if any scheduled payment due date is not met.

*Saya menyatakan bahwa saya, orangtua / wali akan menerima tanggal pembayaran uang kuliah dan pembayaran lainnya yang dijadwalkan oleh Universitas. Saya setuju untuk menerima keputusan Universitas mengenai sanksi, jika tanggal jatuh tempo pembayaran yang dijadwalkan tidak dipenuhi.*

If I have not paid the tuition fee before or on the due date, I understand that the student will be assumed to be on leave for that semester, and must pay the fixed tuition fee for that leave.

*Jika saya tidak membayar biaya kuliah semester sebelum atau pada tanggal jatuh tempo, saya mengerti bahwa mahasiswa akan dianggap cuti untuk semester itu, dan harus membayar biaya semester untuk cuti tersebut.*

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:

<sup>1</sup>Payment using the Installment credit card scheme may not be available at any time without prior notice if the collaboration between The University and the bank partner comes to an end or cannot be continued.  
*Pembayaran menggunakan skema cicilan kartu kredit dapat menjadi tidak tersedia sewaktu-waktu tanpa pemberitahuan terlebih dahulu apabila kerja sama Universitas dengan bank rekanan berakhir atau tidak dilanjutkan.*

**There will be an additional tuition fee and other fees if the student has to re-take subjects or extend the study period.**  
*Akan ada biaya kuliah tambahan dan biaya lainnya jika mahasiswa harus mengambil ulang mata kuliah atau memperpanjang jangka waktu studi.*

**If, for some reason, a student resigns or is expelled from The University, I agree that none of the payments which had previously been made can be reimbursed, recompensed, or returned.**

*Jika, karena suatu alasan, mahasiswa mengundurkan diri atau dikeluarkan dari Universitas, saya setuju bahwa tidak satu pun pembayaran yang telah dilakukan sebelumnya dapat dibayar kembali, diganti, atau dikembalikan.*

## II. AUTHENTICITY OF DOCUMENTS OF SMTA GRADUATES

*KEBENARAN DOKUMEN KELULUSAN SMTA*

**I hereby state that I am taking the Senior High School (SMTA) education or have completed the SMTA education level. Should it be found out that the documents of the SMTA graduate bearing my name are fake/invalid/unauthorized, I shall be willing to accept the decision of The University to cancel the acceptance of the student in my name, and I undertake an oath not to ask for the return of the payments made.**

*Dengan ini menyatakan bahwa saya adalah benar sedang menjalani pendidikan jenjang SMTA atau telah menyelesaikan pendidikan jenjang SMTA, sehingga apabila diketahui bahwa dokumen-dokumen kelulusan SMTA atas nama saya palsu / tidak sah / tidak resmi, maka saya bersedia menerima keputusan dari pihak Universitas untuk membatalkan penerimaan mahasiswa baru atas nama saya, serta saya berjanji untuk tidak menarik kembali pembayaran yang sudah dilakukan.*

## III. REGULATIONS APPLIED IN BINUS INTERNATIONAL

*PERATURAN YANG BERLAKU DI BINUS INTERNATIONAL*

**Hereby, I certify that when I am declared as a student of The University, I shall be willing to observe the Discipline of Campus Life, Academic General Rules, and all regulations applied in the environment of The University.**

*Dengan ini menyatakan bahwa pada saat saya dinyatakan sebagai mahasiswa Universitas maka saya bersedia menaati Tata Tertib Kehidupan Kampus, Aturan Umum Bidang Akademik, dan semua peraturan yang berlaku di lingkungan Universitas.*

## IV. OWNERSHIP, USE, AND CIRCULATION/DISTRIBUTION OF PROHIBITED DRUGS

*KEPEMILIKAN, PENGGUNAAN DAN PENGEDARAN OBAT-OBAT TERLARANG*

**Hereby I certify that when I am declared as a student of The University, I shall fully agree to the policy on Ownership, Use and Circulation/Distribution of Prohibited Drugs as follows:**

*Dengan ini menyatakan bahwa pada saat saya dinyatakan sebagai mahasiswa Universitas maka saya menyetujui secara menyeluruh kebijakan mengenai Kepemilikan, Penggunaan dan Pengedaran Obat-obat Terlarang, antara lain:*

**A. Drugs like narcotics, stimulants, sleeping pills, opium, sedatives, and marijuana shall be prohibited on The University grounds.**

*Obat-obat terlarang seperti narkotika, obat perangsang, obat tidur, opium, obat penenang, obat bius dan marijuana dilarang keberadaannya di Universitas.*

**B. Any student proven using, keeping, or buying psychotropic and/or other addictive substances shall be subject to the sanction of being expelled from The University.**

*Mahasiswa yang terbukti menggunakan, menyimpan, atau membeli barang - barang psikotropika dan/atau zat-zat adiktif lainnya akan dikenakan sanksi diberhentikan sebagai mahasiswa Universitas.*

**C. Any student proven circulating and/or selling psychotropic and/or other addictive substances shall be subject to the sanction of being expelled from The University and handed over to the police.**

*Mahasiswa yang terbukti mengedarkan dan/atau menjual barang-barang psikotropika dan/atau zat-zat adiktif lainnya akan dikenakan sanksi diberhentikan sebagai mahasiswa Universitas dan diserahkan ke kepolisian.*

**D. The student, Alumnae, and Global Employability (SAGE) shall be authorized by the Management of The University to be responsible for commencing, coordinating, and supervising all procedures related to this policy, acting in coordination with the officials of The University.**

*Student, Alumni, and Global Employability (SAGE) diberi wewenang oleh Pimpinan Universitas untuk bertanggung jawab dalam memulai, mengoordinasikan, dan mengawasi semua prosedur yang berkenaan dengan kebijakan ini, bertindak secara koordinatif dengan para pejabat Universitas.*

**I understand the conditions and policies specified above and in the case that I breach the above conditions and policies, I shall consciously and willingly accept the sanctions specified based on the above policies, including the possibility of expulsion from The University without making any claim whatsoever, such as asking for a refund or transfer of the funds paid.**

*Bahwa saya memahami ketentuan dan kebijakan yang tercantum di atas dengan benar dan apabila saya melanggar ketentuan dan kebijakan di atas, saya akan secara sadar dan ikhlas menerima sanksi-sanksi yang telah ditentukan menurut kebijakan di atas, bahkan bersedia dikeluarkan dari Universitas tanpa menuntut apapun juga termasuk pengembalian atau pengalihan dana yang sudah dibayarkan.*

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:  
.....



**I sign this statement letter in sound condition without the influence or pressure of any party whatsoever, and this statement may be applied as long as I am a student of The University, and I shall be ready to receive any sanction whatsoever for defaulting on this statement letter.**

*Surat pernyataan ini kami buat dalam keadaan sehat dan tanpa pengaruh atau paksaan pihak manapun, dan dapat diberlakukan selama saya menjadi mahasiswa Universitas, serta kami bersedia menerima sanksi apapun bila tidak menepati pernyataan di atas.*

People  
Innovation  
Excellence

**Acknowledged by,**  
*Mengetahui*

**Student's Parent/Guardian**  
*Orang Tua/Wali*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*

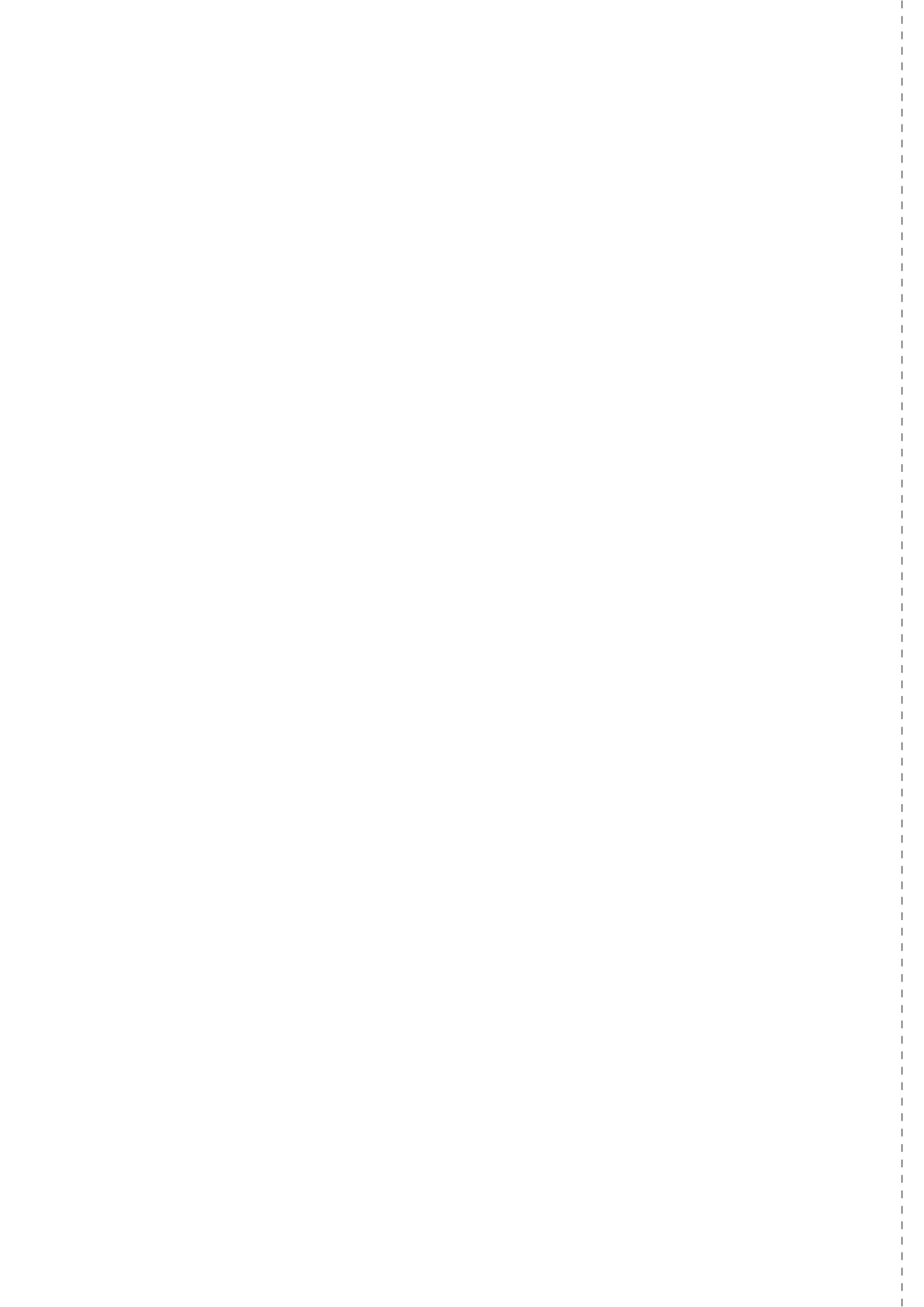
.....  
**City/Kota**                      **Date/Tanggal**

**Stated by,**  
*Yang membuat pernyataan,*

**Candidate Student**  
*Calon Mahasiswa*

**(Rp 6.000 duty stamp)**  
*(Meterai Rp 6.000)*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*



# LETTER OF STATEMENT ENGLISH PLUS STAGE ONE

## SURAT PERNYATAAN ENGLISH PLUS STAGE ONE

**Academic Year 2019/2020**  
Tahun Akademik 2019/2020

**I, the undersigned:**

Saya, yang bertanda tangan di bawah ini:

**Prospective Student's Name** :

Nama Calon Mahasiswa

**Home Address** :

Alamat Rumah

**having applied as a new student for the 2019/2020 academic year at BINUS INTERNATIONAL ("The University")**  
telah mendaftar sebagai mahasiswa baru untuk tahun akademik 2019/2020 di BINUS INTERNATIONAL ("Universitas")

**in the study program/major of** :

pada program/jurusan

**state that I hereby agree to register for and undergo English Plus Stage One courses to enhance my English proficiency as required by The University.**

menyatakan bahwa dengan ini saya setuju untuk mendaftar dan menjalani kursus "English Plus Stage One" untuk meningkatkan ketrampilan bahasa Inggris saya sebagaimana disyaratkan oleh Universitas.

**I likewise hereby acknowledge, agree, to, and accept the following:**

Demikian juga dengan ini saya menyatakan setuju, dan menerima hal-hal berikut:

- 1. The maximum amount of allowed absences throughout the duration of English Plus Stage One course is 30 hours. Students who are more than 30 minutes late for any class will be considered absent for a session and will be recorded as such in the attendance list at the discretion of the teacher. Students who are absent for more than 30 hours in total will not be allowed to take the final examination and will be put on probation (Please see note 5 below.)**

Jumlah maksimum ketidakhadiran yang diizinkan sepanjang waktu kursus "English Plus Stage One" adalah 30 jam. Mahasiswa yang terlambat masuk kelas lebih dari 30 menit akan dianggap tidak hadir pada satu sesi dan akan dicatat dalam daftar hadir atas kebijaksanaan pengajar. Mahasiswa yang tidak hadir selama total lebih dari 30 jam tidak akan diizinkan mengikuti ujian akhir dan akan dimasukkan dalam masa percobaan (Harap lihat catatan nomor 5 di bawah).

- 2. I need to obtain at least 65 or a "C" score (equivalent to TOEFL 550 AND TWE 4.0) from the English Plus Stage One course tests or their equivalents as determined by the English Language Services department of the University, as well as complete the attendance requirement of a minimum of 80% in order to pass.**

Saya harus mendapat nilai minimal 65 atau "C" (setara dengan TOEFL 550 DAN TWE 4.0) dari tes "English Plus Stage One" atau setara sebagaimana ditentukan oleh "English Language Services" dari Universitas, serta melengkapi persyaratan kehadiran minimum 80% agar dapat lulus.

- 3. If I obtain the above minimum pass score and attendance requirement, I will then be allowed to enroll for Academic English I in the first semester, or whenever it is designated by my degree program at the University.**

Jika saya memperoleh nilai minimal kelulusan dan kehadiran yang disyaratkan, maka saya akan diperbolehkan untuk mendaftar mata kuliah "Academic English I" pada semester pertama, atau bilamana ditentukan oleh program perkuliahan saya di Universitas.

- 4. Failing the English Plus Stage One course by obtaining a score of BELOW 65 or a "C" score, even though I have met the attendance requirements, will place me in English Plus Stage Two, a non-credit bearing remedial course, for the first semester or as and when required by my degree program. Passing English Plus Stage Two with at least 65 or a "C" score will allow me to go on to Academic English I in the following semester. Failing the English Plus Stage Two course means I will be put on probation (Please see note 5 below).**

Kegagalan dalam kursus "English Plus Stage One" dengan memperoleh nilai DIBAWAH 65 atau "C", meskipun telah memenuhi syarat kehadiran, akan menempatkan saya pada "English Plus Stage Two", kursus perbaikan tanpa kredit pada semester pertama atau sebagaimana disyaratkan oleh program perkuliahan saya. Lulus "English Plus Stage Two" dengan nilai 65 atau "C" akan mengizinkan saya untuk melanjutkan "Academic English I" pada semester berikutnya. Gagal pada kursus "English Plus Stage Two" berarti saya akan dimasukkan dalam masa percobaan. (Harap lihat catatan nomor 5 di bawah)

- 5. In the unlikely event of being put on probation, I understand and accept that I will be given one semester's dispensation during which time I will be allowed to begin my degree program at the University, BUT I will not be allowed to study any of the core English courses AND I will have to obtain an international TOEFL iBT certificate OR an official IELTS certificate. For TOEFL iBT, this is an overall score of 80 with a writing module score of at least 18. For IELTS this is an overall score of 6.5 with a writing module score of at least 5.5.**

Dalam masa percobaan, saya mengerti dan menerima bahwa saya akan diberi dispensasi selama satu semester dimana saya tetap diizinkan memulai program perkuliahan saya di Universitas, TETAPI saya tidak akan diizinkan mengambil studi mata kuliah Bahasa Inggris apapun dan saya akan mendapatkan sertifikat TOEFL iBT internasional ATAU sertifikat IELTS resmi. Untuk TOEFL iBT, nilai keseluruhan 80 dengan nilai modul menulis setara 18. Untuk IELTS, nilai keseluruhan 6.5 dengan nilai modul menulis setara 5.5.

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:

.....

6. **Failure to obtain such an official score by the end of my probation period means I will not be allowed to continue my degree program in the following semester, but will instead be put on ACADEMIC LEAVE, during which time I will have to obtain an international TOEFL iBT certificate OR an official IELTS. For TOEFL iBT, this is an overall score of 80 with a writing module score of at least 18. For IELTS this is an overall score of 6.5 with a writing module score of at least 5.5.**

*Gagal memperoleh nilai resmi tersebut pada akhir periode masa percobaan berarti saya tidak akan diizinkan melanjutkan program perkuliahan saya di semester berikut nya, melainkan akan dinyatakan CUTI AKADEMIK, di mana saya akan mendapatkan sertifikat TOEFL iBT internasional ATAU sertifikat IELTS resmi. Untuk TOEFL iBT, nilai keseluruhan 80 dengan nilai modul menulis minimal 18. Untuk IELTS, nilai keseluruhan 6.5 dengan nilai modul menulis minimal 5.5.*

7. **Failure to obtain such an official score by the end of my ACADEMIC LEAVE period means I will have to re-enroll in an English Plus Stage One course the following academic year. Failing English Plus Stage One the second time around means automatic disqualification from entering the University.**

*Gagal memperoleh nilai resmi tersebut pada akhir periode CUTI AKADEMIK berarti saya akan mendaftar kembali untuk kursus "English Plus Stage One" tahun akademik berikut nya. Gagal di kursus "English Plus Stage One" kedua kalinya berarti secara otomatis didiskualifikasi masuk Universitas.*

**In the event that I decide to cancel my application at the University and/or am disqualified due to not meeting the University's requirement as stated in this form, I will not demand any refund of any fee or amount paid in respect to my application and/or any other commitment(s) from the University.**

*Bilamana saya memutuskan untuk membatalkan pendaftaran saya di Universitas dan/atau didiskualifikasi karena tidak memenuhi persyaratan Universitas sebagaimana tercantum dalam formulir ini, saya tidak akan meminta pengembalian dana atau jumlah yang telah dibayarkan berkenaan dengan pendaftaran saya dan/atau komitmen lain dari Universitas.*

.....  
City/Kota                      Date/Tanggal

**Acknowledged by,**  
*Mengetahui*

**Student's Parent/Guardian**  
*Orang Tua/Wali*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*

**Stated by,**  
*Yang membuat pernyataan,*

**Candidate Student**  
*Calon Mahasiswa*

**(Rp 6.000 duty stamp)**  
*(Meterai Rp 6.000)*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*

**Important Notes / Catatan Penting:**

- > **This statement should be filled out only by candidates who:**  
*Surat pernyataan ini harus diisi hanya oleh calon yang:*

- **Apply for entry to BINUS INTERNATIONAL**  
*Mendaftar masuk ke BINUS INTERNATIONAL*
- **Have a TOEFL score of 450-549 and/or TWE score of 2,5-3,9 (They will be required to take a 150-hour English Plus Stage One course starting sometime in June 2019)**  
*Mendapat nilai TOEFL 450-549 dan/atau nilai TWE 2,5-3,9 (Mereka akan diwajibkan mengikuti 150 jam kursus "English Plus Stage One" yang dimulai pada bulan Juni 2019)*

- > **An international TOEFL certificate must be enclosed together with this statement.**  
*Sertifikat TOEFL internasional harus disertakan bersama-sama surat pernyataan ini.*

# LETTER OF STATEMENT ENGLISH PLUS STAGE ONE

## SURAT PERNYATAAN ENGLISH PLUS STAGE ONE

**Academic Year 2019/2020**  
Tahun Akademik 2019/2020

**I, the undersigned:**

Saya, yang bertanda tangan di bawah ini:

**Prospective Student's Name** :

Nama Calon Mahasiswa

**Home Address** :

Alamat Rumah

**having applied as a new student for the 2019/2020 academic year at BINUS INTERNATIONAL ("The University")**  
telah mendaftar sebagai mahasiswa baru untuk tahun akademik 2019/2020 di BINUS INTERNATIONAL ("Universitas")

**in the study program/major of** :

pada program/jurusan

**state that I hereby agree to register for and undergo English Plus Stage One courses to enhance my English proficiency as required by The University.**

menyatakan bahwa dengan ini saya setuju untuk mendaftar dan menjalani kursus "English Plus Stage One" untuk meningkatkan ketrampilan bahasa Inggris saya sebagaimana disyaratkan oleh Universitas.

**I likewise hereby acknowledge, agree, to, and accept the following:**

Demikian juga dengan ini saya menyatakan setuju, dan menerima hal-hal berikut:

- 1. The maximum amount of allowed absences throughout the duration of English Plus Stage One course is 30 hours. Students who are more than 30 minutes late for any class will be considered absent for a session and will be recorded as such in the attendance list at the discretion of the teacher. Students who are absent for more than 30 hours in total will not be allowed to take the final examination and will be put on probation (Please see note 5 below.)**

Jumlah maksimum ketidakhadiran yang diizinkan sepanjang waktu kursus "English Plus Stage One" adalah 30 jam. Mahasiswa yang terlambat masuk kelas lebih dari 30 menit akan dianggap tidak hadir pada satu sesi dan akan dicatat dalam daftar hadir atas kebijaksanaan pengajar. Mahasiswa yang tidak hadir selama total lebih dari 30 jam tidak akan diizinkan mengikuti ujian akhir dan akan dimasukkan dalam masa percobaan (Harap lihat catatan nomor 5 di bawah).

- 2. I need to obtain at least 65 or a "C" score (equivalent to TOEFL 550 AND TWE 4.0) from the English Plus Stage One course tests or their equivalents as determined by the English Language Services department of the University, as well as complete the attendance requirement of a minimum of 80% in order to pass.**

Saya harus mendapat nilai minimal 65 atau "C" (setara dengan TOEFL 550 DAN TWE 4.0) dari tes "English Plus Stage One" atau setara sebagaimana ditentukan oleh "English Language Services" dari Universitas, serta melengkapi persyaratan kehadiran minimum 80% agar dapat lulus.

- 3. If I obtain the above minimum pass score and attendance requirement, I will then be allowed to enroll for Academic English I in the first semester, or whenever it is designated by my degree program at the University.**

Jika saya memperoleh nilai minimal kelulusan dan kehadiran yang disyaratkan, maka saya akan diperbolehkan untuk mendaftar mata kuliah "Academic English I" pada semester pertama, atau bilamana ditentukan oleh program perkuliahan saya di Universitas.

- 4. Failing the English Plus Stage One course by obtaining a score of BELOW 65 or a "C" score, even though I have met the attendance requirements, will place me in English Plus Stage Two, a non-credit bearing remedial course, for the first semester or as and when required by my degree program. Passing English Plus Stage Two with at least 65 or a "C" score will allow me to go on to Academic English I in the following semester. Failing the English Plus Stage Two course means I will be put on probation (Please see note 5 below).**

Kegagalan dalam kursus "English Plus Stage One" dengan memperoleh nilai DIBAWAH 65 atau "C", meskipun telah memenuhi syarat kehadiran, akan menempatkan saya pada "English Plus Stage Two", kursus perbaikan tanpa kredit pada semester pertama atau sebagaimana disyaratkan oleh program perkuliahan saya. Lulus "English Plus Stage Two" dengan nilai 65 atau "C" akan mengizinkan saya untuk melanjutkan "Academic English I" pada semester berikutnya. Gagal pada kursus "English Plus Stage Two" berarti saya akan dimasukkan dalam masa percobaan. (Harap lihat catatan nomor 5 di bawah)

- 5. In the unlikely event of being put on probation, I understand and accept that I will be given one semester's dispensation during which time I will be allowed to begin my degree program at the University, BUT I will not be allowed to study any of the core English courses AND I will have to obtain an international TOEFL iBT certificate OR an official IELTS certificate. For TOEFL iBT, this is an overall score of 80 with a writing module score of at least 18. For IELTS this is an overall score of 6.5 with a writing module score of at least 5.5.**

Dalam masa percobaan, saya mengerti dan menerima bahwa saya akan diberi dispensasi selama satu semester dimana saya tetap diizinkan memulai program perkuliahan saya di Universitas, TETAPI saya tidak akan diizinkan mengambil studi mata kuliah Bahasa Inggris apapun dan saya akan mendapatkan sertifikat TOEFL iBT internasional ATAU sertifikat IELTS resmi. Untuk TOEFL iBT, nilai keseluruhan 80 dengan nilai modul menulis setara 18. Untuk IELTS, nilai keseluruhan 6.5 dengan nilai modul menulis setara 5.5.

Parent's / Guardian's Signature:  
Paraf Orang Tua / Wali:

.....

- 6. Failure to obtain such an official score by the end of my probation period means I will not be allowed to continue my degree program in the following semester, but will instead be put on ACADEMIC LEAVE, during which time I will have to obtain an international TOEFL iBT certificate OR an official IELTS. For TOEFL iBT, this is an overall score of 80 with a writing module score of at least 18. For IELTS this is an overall score of 6.5 with a writing module score of at least 5.5.**

*Gagal memperoleh nilai resmi tersebut pada akhir periode masa percobaan berarti saya tidak akan diizinkan melanjutkan program perkuliahan saya di semester berikut nya, melainkan akan dinyatakan CUTI AKADEMIK, di mana saya akan mendapatkan sertifikat TOEFL iBT internasional ATAU sertifikat IELTS resmi. Untuk TOEFL iBT, nilai keseluruhan 80 dengan nilai modul menulis minimal 18. Untuk IELTS, nilai keseluruhan 6.5 dengan nilai modul menulis minimal 5.5.*

- 7. Failure to obtain such an official score by the end of my ACADEMIC LEAVE period means I will have to re-enroll in an English Plus Stage One course the following academic year. Failing English Plus Stage One the second time around means automatic disqualification from entering the University.**

*Gagal memperoleh nilai resmi tersebut pada akhir periode CUTI AKADEMIK berarti saya akan mendaftar kembali untuk kursus "English Plus Stage One" tahun akademik berikut nya. Gagal di kursus "English Plus Stage One" kedua kalinya berarti secara otomatis didiskualifikasi masuk Universitas.*

**In the event that I decide to cancel my application at the University and/or am disqualified due to not meeting the University's requirement as stated in this form, I will not demand any refund of any fee or amount paid in respect to my application and/or any other commitment(s) from the University.**

*Bilamana saya memutuskan untuk membatalkan pendaftaran saya di Universitas dan/atau didiskualifikasi karena tidak memenuhi persyaratan Universitas sebagaimana tercantum dalam formulir ini, saya tidak akan meminta pengembalian dana atau jumlah yang telah dibayarkan berkenaan dengan pendaftaran saya dan/atau komitmen lain dari Universitas.*

.....  
City/Kota                      Date/Tanggal

**Acknowledged by,**  
*Mengetahui*

**Student's Parent/Guardian**  
*Orang Tua/Wali*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*

**Stated by,**  
*Yang membuat pernyataan,*

**Candidate Student**  
*Calon Mahasiswa*

**(Rp 6.000 duty stamp)**  
*(Meterai Rp 6.000)*

( \_\_\_\_\_ )  
**Clear name and signature**  
*Nama jelas dan Tanda Tangan*

**Important Notes / Catatan Penting:**

- > **This statement should be filled out only by candidates who:**  
*Surat pernyataan ini harus diisi hanya oleh calon yang:*

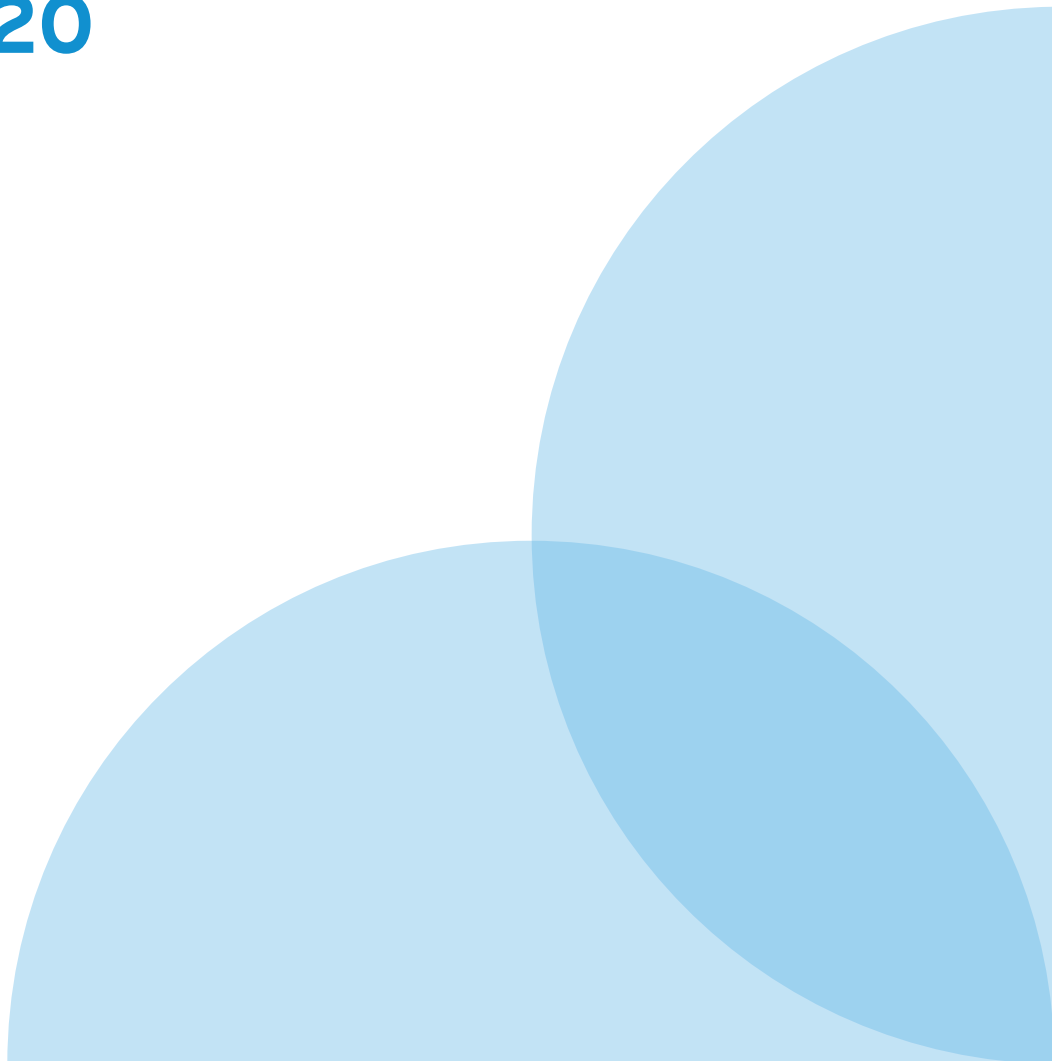
- **Apply for entry to BINUS INTERNATIONAL**  
*Mendaftar masuk ke BINUS INTERNATIONAL*
- **Have a TOEFL score of 450-549 and/or TWE score of 2,5-3,9 (They will be required to take a 150-hour English Plus Stage One course starting sometime in June 2019)**  
*Mendapat nilai TOEFL 450-549 dan/atau nilai TWE 2,5-3,9 (Mereka akan diwajibkan mengikuti 150 jam kursus "English Plus Stage One" yang dimulai pada bulan Juni 2019)*

- > **An international TOEFL certificate must be enclosed together with this statement.**  
*Sertifikat TOEFL internasional harus disertakan bersama-sama surat pernyataan ini.*

# **STEP 2. ENTRANCE TEST**

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**2019/2020**



# INFORMATION AND ENTRANCE TEST GUIDANCE

# **BINUS INTERNATIONAL**

For candidate students who do online registration :

1. Candidate student have to submit "Fee Statement Letter and Statement Letter of Pre-university English" (that could be downloaded through admission online) that already read and completely filled and signed by parents and candidate student on duty stamp Rp 6.000, to admission BINUS INTERNATIONAL with the due date a day before the entrance test.
2. Candidate student have to bring the entrance test card that can be downloaded through admission online or get it at admission BINUS INTERNATIONAL with the due date a day before the entrance test.



The things that should be noted on the day of the entrance test:

- Candidate student have to come 30 minutes before Entrance Test started.
- Candidate student have to wear formal clothes, and shoes.
- Please bring 2B Pencil, pen, eraser, ruler, etc.

There will be additional test for particular programs after the Entrance Test finish.



Result of the test could be found through **ADMISSION ONLINE**  
(<http://www.admission.binus.ac.id>)



**STEP 3.**  
**NEW STUDENT**  
**RE - REGISTRATION**

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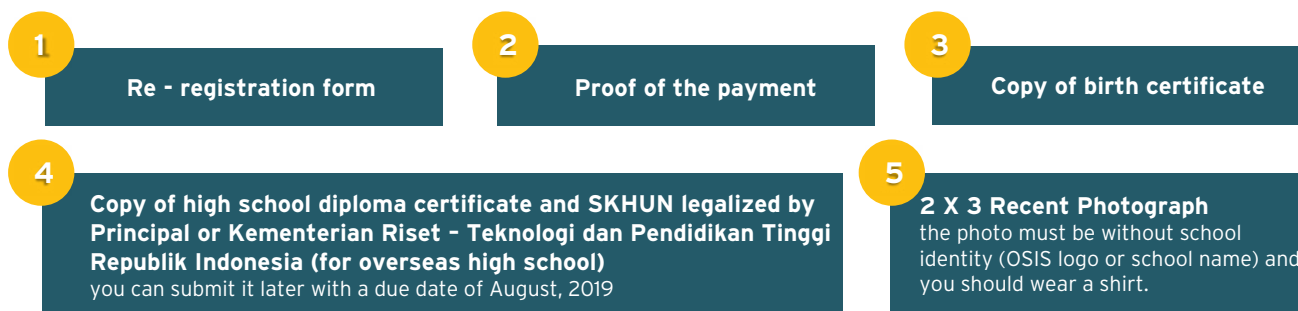
**2019/2020**





# IMPORTANT INFORMATION

## New Student Re - registration



**NOTE :**

- i. Incomplete documents will result in rejection of the student's re-registration.
- ii. All documents that have been submitted cannot be returned.  
If it is discovered that the documents are fake/ not official/ illegal, The University reserves the right to cancel the student's re-admission to the university (the student is expelled) and any payments made cannot be refunded.

**Re-registration Documents for Foreigner**

1. Recommendation Letter from Embassy or Consulate.
2. Copy of Passport.
3. Curriculum Vitae.
4. Copy of High School Certificate and Transcript.
5. Statement Letter of Obedience to Indonesian Law.
6. Certificate of good health from doctor/hospital.
7. Statement Letter of Finance Guaranty.
8. 4 Pieces of 4 X 6 photograph (red background).

### Cancelation of Registration

There will be no refund and diversion of the fees that have been paid by the candidate student, except for :

1. The candidate student is accepted, and at the same time has done re-registration in a Public University (PTN) included in the list of Kementerian Riset - Teknologi dan Pendidikan Tinggi Republik Indonesia, level Stratum-1 (S1), but there will be administration deduction of Rp 5.000.000.
- 2 The candidate student is declared as NOT PASSING the SMTA (has school statement). There will also administration deduction of Rp 5.000.000

**Note:** \*List of Public Universities (PTN) can be accessed through: <http://forlap.dikti.go.id/perguruan tinggi/search>

### REFUND PROCEDURE

1.	THE CANDIDATE STUDENT IS ACCEPTED AND AT THE SAME TIME HAS DONE RE-REGISTRATION AT PUBLIC UNIVERSITY (PTN) INCLUDED IN THE LIST OF KEMENRISTEK RI FOR BACHELOR DEGREE.	Fill the Refund Form and Submit all the appropriate documents (including many additional documents***) to admission of BINUS INTERNATIONAL with a due date on <b>August 31<sup>st</sup> 2019.</b>
2.	THE CANDIDATE STUDENT IS DECLARED AS NOT PASSING THE SMTA.	

\*\*\* the detail could be found through **"New Student Re-Registration Guidance"** that will be given on the day of the test or you can download it through Online Admission([www.admission.binus.ac.id](http://www.admission.binus.ac.id))

**BINUS INTERNATIONAL Admission**

The Joseph Wibowo Center for Advanced Learning  
Jalan Hang Lekir 1 No. 6 Senayan, Jakarta 10270

**t.** (021) 720 2222 / 720 3333 ext. 8100

**e.** [inquiry-jwc@binus.edu](mailto:inquiry-jwc@binus.edu)

**<http://information.binus.ac.id>**

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