



BINUS SQUARE APPLICATION FORM ACADEMIC YEAR 2017/2018

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Resident's Particular

BINUSIAN ID : Semester:

Please leave it blank if you do not have a BINUSIAN ID yet

Name of Resident : _____

Gender : Male Female

Home Address : _____

Contact Details : Home (____) _____ Mobile Phone: _____
E-mail: _____

Passport No. : _____

photo
3 x 4

Parents/ Guardian Information (please give checklist (v) on the box you choose)

	Father	Mother	Guardian
Name			
Home No.			
Office No.			
Mobile No.			
E-mail			
Passport No.			
Nationality	<input type="checkbox"/> WNI <input type="checkbox"/> WNA	<input type="checkbox"/> WNI <input type="checkbox"/> WNA	<input type="checkbox"/> WNI <input type="checkbox"/> WNA

WNI = Indonesia Citizen; WNA = Foreign Citizen

Type of Room Preferred

Single Occupancy Room. Length of stay _____ until _____ (dd/mm/yy)

Double Occupancy Room with (select one of the options below). Length of stay _____ until _____ (dd/mm/yy)

Whoever to be my room-mate

Friend/relative/sibling (Name: _____ BINUSIAN ID.: _____)

Notes:

- Female student : Both Single and Double room are available.
- Male student : Only Double room is available. Single room is not available.

I understand that my friend/relative/sibling may not be assigned as my roommate and agree to accept BINUS Square's final decision. I also understand that my roommate cannot be replaced with other and BINUS Square has the right not to accommodate any special request on room allocation.

Health Information

Any current medical problem or medication (such as: asthma, allergies, Heart Disease, etc):

No

Yes, mention: _____

Please write down any special information about yourself (e.g. health/medical conditions, scholarship, etc) that you would like BINUS Square to be aware about.

Parents/Guardian Declaration:

I declare that I give permission to my child named above to be the Resident of BINUS Square. In the event of accident and/or serious illness happen to my child in BINUS Square area, I give BINUS Square my permission to bring my child to the doctor/ clinic/ hospital to get immediate treatment. I agree to pay any balance in excess of the amount covered by my child's insurance to BINUS Square.



RENTAL AGREEMENT ACADEMIC YEAR 2017/2018

I fully understand that BINUS Square charges the following rent, and thus agree to pay the following:

Room Type	Price/ Month	Amount to be transferred**
Single Occupancy	USD 270	Price/Month x Length of Stay (months) + Refundable Security Deposit USD 200
Double Occupancy	USD 220	

* The fee is valid for September 2017 – August 2018

** Exclude bank charges

Monthly rental price for each unit includes:

- Laundry : Maximum 21 kg/month (only for clothes that do not need special treatment)
 - Electricity : Maximum 180 kwh/month (Single Occupancy) or Maximum 310 kwh/month (Double Occupancy)
- *** The Double Occupancy Room electricity quota is Maximum 180 kwh/month if it is occupied by only 1 (one) resident.

The Resident will have to bear the cost incurred due to use in excess of his/her given quota:

- Laundry : Payment should be made directly to the Laundry Services Vendor
- Electricity : Payment should be made to BINUS Square Bank account
For Double Occupancy Room, the payment will be borne equally between the two residents

Term of Payment

I agree to pay in full amount in advance according to the length of staying period and the BINUS Square Marketing will inform the payment deadline.

Rental payment must be made by **TRANSFER** to the following Bank Account:

Bank	Bank Central Asia Bina Nusantara Branch Jl. Anggrek Cakra 10 Jakarta Barat Jakarta, Indonesia
Account Number	527-107-2288
Beneficiary's Name	PT. ALPHA STREAM INTERNATIONAL
Bank Swift Code/IBAN	CENAIDJA

All bank charges have to be paid by applicant

Failure to meet payment time frames

I agree and accept BINUS Square's decision to withdraw the resident if the rent is not paid by the stipulated due date.

Security Deposit

I agree to pay security deposit of USD 200. The security deposit is refundable by the end of stay period only after the resident settles all costs including but not limited to excess electricity charges, excess laundry charges, and any repair costs and the Resident does not commit any rules violation that resulted in dismissal from BINUS Square (according to current BINUS Square Handbook).

Exception

We as Parents/Guardian of BINUS Square's Resident applicant understand and realize that BINUS Square rental payment cannot be withdrawn and/or refunded and/or transferred to other Resident applicant in whatever circumstances.



DECLARATION FORM

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We as Parents/Guardian and BINUS Square Resident applicant understand and accept:

1. The Resident agrees to uphold and support BINUS Square and its reputation and will not commit any actions that will go against the reputation of the institution. I understand that the Resident may be terminated from BINUS Square if the Resident is found guilty of such doing.
2. We have read, acknowledged and understood following forms and agree to comply accordingly such as BINUS Square APPLICATION FORM and RENTAL AGREEMENT ACADEMIC YEAR 2017/2018 have the obligation to make each and all financial payment according to the schedule outlined by BINUS Square Management.
3. The Resident has the obligation to comply with all rules and regulation at BINUS Square, which are stated in, but not limited to, the BINUS Square Handbook.

I/We hereby certify that, to the best of my knowledge, the above information is true and correct

Place Date

Parents/Guardian

Resident

Signature & Full Name

Signature & Full Name

Binus Square Hall of Residence
Period Sep 2017 - Aug 2018
Rental Payment Simulation

Simulation	Estimate		Length of stay (months) (A)	Room Type	Price (USD) (B)	Security Deposit (USD) (C)	Amount to be transferred (USD) (A)*(B)+(C)
	Check In	Check Out					
1	Sep 05, 2017	Feb 01, 2018	5	Single	270	200	1.550
2	Sep 09, 2017	Feb 23, 2018	6	Single	270	200	1.820
3	Oct 15, 2017	Feb 01, 2018	4	Double	220	200	1.080
4	Oct 01, 2017	Mar 05, 2018	6	Double	220	200	1.520

1. The simulation is an example for Resident to calculate the length of stay and total payment required.
2. The payment should be made by :
 - a) Transfer to BINUS Square bank account (stated on registration form). There will be bank charges incur from both bank sender and bank receiver, and it will be charged to the Resident.
 - b) Cash upon arrival.
Payment must be made once you arrive at Square.
Resident may pay in cash in Indonesian Rupiah (using the current rate).
3. Resident can check in at any date of the month and the monthly fee will start from the date of check in until due date. E.g. Rent for one month, check in date : Sep 02, 2017; check out date : Oct 01, 2017.
4. If the Resident decides to change the check out date:
 - Stay longer than initial length of stay : extra monthly fee will be charged. The Resident must inform BINUS SQUARE Management by the latest 2 (two) weeks before the initial check out estimation date.
 - Stay less than initial length of stay : no refund and no pro rate system is applied.